



2024 USABA National Qualifier Request for Proposal (RFP)

Event Name _____

Please note these tournaments are no longer associated with a specific region, so if the tournament has an existing tournament name, we can use this as part of the marketing of the event. Tournaments that are accepted and selected will be known as a "National Qualifier".

Proposed Event Dates Option 1 _____

Proposed Event Dates Option 2 _____

Proposed Event Dates Option 3 (if necessary) _____

(Please include estimated start and end times for each day and please note that USABA will be creating the schedule of approved tournaments but will fall in line with necessary start and end times.)

Location _____ (City, State, Sports Complex location)

Registration Cost: _____

Registration needs to open at least 60 days before the 1st day of competition and needs to close 30 days before the 1st day of competition. This will be standard for all tournaments except for Nationals.

Transportation Options _____

Host Hotel(s) _____ Nightly Rate _____

Meals Provided _____

Games Structure preferred: _____ (see 2024 guidelines for the options)

USABA will be creating and setting the seeding, structure, and schedule for the tournament in consultation with the tournament director.

Max Number of Divisions _____ Max Teams per division _____ Number of Gyms _____

Shipping Address (the address goalballs and promotional items should be sent)

Name _____

Address _____

City _____ State _____ Zip _____

Tournament Contacts

Director Name _____ Email _____ Phone _____

PR / Media Name _____ Email _____ Phone _____

Exhibit A – 2024 Tournament Additional Information

- Please view and abide by the 2024 National Qualifier Tournament Rules and Guidelines attached to the email. These rules are very different from the last season so please review carefully and let us know any questions you may have.
- USABA will once again be able to provide a stipend per gym to help with some of the costs to host the tournament. The amount per approved gym is \$1,250. Additionally, USABA will provide 1 new ball per approved gym. Additional balls may be purchased from USABA for the tournament.
- All referees for a national qualifier tournament need to be coordinated with Linda Welborn and will be assigned by her directly. There should be a minimum of 4 per court/gym. The cost of their travel {hotel, meals, flights (or mileage as appropriate)} is on each tournament. We are launching a virtual referee education course in Q1 2024 and would recommend you find local individuals who wish to be officials and get them trained and educated to help reduce the cost of referee travel over time.
- USABA may send staff to attend the event to provide the following: Broadcasting support, Safety requirements support, and Social media marketing and promotion
- It is expected that each sanctioned tournament will abide by the 2024 National Qualifier Tournament Rules and Guidelines as well as the following:
 - Collaboration and communication with the USABA Goalball Coordinator as teams register for the event to ensure all safety requirements are met. \
 - A tournament schedule that guarantees at least 4 games per team and no more than 4 games per day, per team
 - Designate a host hotel and communicate to athletes, coaches, and USABA in a timely manner
 - Offer low cost transportation options to/from the airport and between the competition venue and the host hotel. (Tournaments may suggest public transportation or hotel shuttle to meet this requirement if applicable and easily accessible)
 - Provide awards for the top 3 teams in each division and host an award ceremony once the gold medal matches have been played
 - Ensure the availability of items needed to broadcast a live stream of the tournament
 - Ethernet connection or dedicated WIFI with minimum 5mpbs upload speed
 - Commentary location (preferably away from the court)
 - Access to power

Exhibit B - Sanctioned Event Safety Guidelines

Participants: Prior to the tournament, USABA will ensure all participants meet requirements for their designation and that tournament directors are aware of prohibited athletes to ensure they are not able to participate.

- USABA Staff to oversee eligibility requirements: Goalball Coordinator, [Linda Welborn](#)
- [Current USABA Safe Sport Suspensions](#)

Communication: Tournament directors are responsible for communicating the Minor Athlete Abuse Prevention Policy as well as how to report allegations of misconduct or abuse with event participants prior to the sanctioned tournament.

- In the pre-tournament email, include the following: "USABA is committed to creating a safe environment for all participants. Please visit USABA's [Safety Page](#) to view the Minor Athlete Abuse Prevention (MAAP) Policy as well as the process to report allegations of abuse or misconduct."

Check-In: USABA staff will work in collaboration with the tournament director to ensure an effective check-in process.

- USABA staff will provide the most up to date list of event participants and event requirements.
- As teams or individuals check in, ensure all safety requirements are met.
- Post signage regarding the MAAP and direct participants to the website for more information (see attached).

Facility: USABA staff will work in collaboration with the tournament director to ensure the safety of the event facility.

- Doors to areas of the facility not being utilized for the event should be either locked or propped open to prevent one on one interactions with minors
- Volunteers should conduct occasional safety checks in bathrooms ("SafeSport, everything okay in here?")
- Signage regarding the MAAP should be visible outside the bathroom or locker room entrance (see attached)
- Signage regarding the MAAP should be visible near the athletic trainer area (see attached)

I, _____, agree to abide by the USABA National Qualifier Rules and Regulations should my tournament be chosen to be a 2024 national qualifier tournament.

Tournament Director Signature

Date

Completed RFP's are due to Linda Welborn (lwelborn@usaba.org) no later than November 20th, 2023