United States Association of Blind Athletes  
Board of Directors Meeting Minutes  
Teleconference Call  
August 19, 2012

I. Call to Order: Szott called the meeting to order at 7:35pm Eastern Time.

II. Welcome and Chair’s Remarks: Szott welcomed Board members.

III. Roll Call – Zorn:

1. Board Present: Kevin Szott, Tracie Foster, Dr. Michael Bina, Dr. Laura Lieberman, Tom Parrigin, Gary Remensnyder, Michael Elliott, Trischa Zorn-Hudson

   1. Staff Present: Mark Lucas

   2. Absent: Chris Jordan, Dave Bushland, Oral Miller, Dave Reiff, Dr. Jim Mastro

IV. Consent Agenda:

1. Thirteen reports were provided to the Board as pre-read which included minutes from Board meeting May 2, 2012, Executive Director’s Dashboard Report, Conflict of Interest Policy, Whistle-Blower Policy, 2011 Independent Audit-990, 2011 USOC Audit, USABA recommendations to USOC regarding the 2011 Audit, 2012 Financial report, Strategic Plan/Dashboard update, Bylaws Ad-hoc Committee report, Current Board list, Board job description, Board agreement form.

Motion to approve the Consent Agenda made by Bina and seconded by Foster. There being no objections, the Minutes from the May 2, 2012 Board meeting and the Executive Director’s report APPROVED unanimously by the Board.

V. Committee Reports:

1. Fund Raising Committee: Bina informed the Board about several fund raising activities that have occurred which include the renewal of the National Fitness Challenge sponsored by the WellPoint Foundation and the inception of a Planned Giving Program. Bina also informed the board that in 2013, USABA will not receive Department of Defense dollars for the fiscal year 2013 which will impact staff and military programs.
2. **Governance and Nominating Committee**: Foster informed the board that the USABA Conflict of Interest document will be available for all board to sign at the November face to face board meeting and will be distributed annually for individual board signature at each fall face to face meeting. Foster stated that there have not been any new nominated candidates presented to her for the open Board seats. Foster encouraged the Board to submit perspective candidates that would be a good potential Board member that fit our current needs. Foster also informed the board that Szott and her own board seat (Foster), Remensynder and Bushland are up for re-election. Szott stated that he would not be run again.

3. **Strategic Direction Committee**: Remensnyder informed the board that the Committee will have a call within the next 30 to 60 days to discuss 2013 strategies, objectives related to the strategic plan.

4. **Executive Directors Report**: Refer to attached document.

5. **Finance Committee**: Bushland stated that two audits were conducted this year. The required Independent audit for 2011 was completed and finalized in May by Waugh/Goodwin and Associates. The U.S. Olympic Committee also completed a 2010 and 2011 audit. Both written documents were provided to the board. Both audit reports provide various recommendations including the need for the organization to revisit its Policy and Procedures.

6. **By-Laws Ad Hoc Committee**: Bina discussed several proposed amendments (refer to attached report). Dr. Bina also informed the Board of additional proposed recommendations that the committee is discussing such as refinement of term limits.

7. **Youth Development Ad Hoc Committee**: Lieberman reported that USABA had a presence in the AER and NAPVI Conference’s. Lieberman also mentioned that USABA and Camp Abilities conducted more than 20 Sports Camps for children.

8. **Next Meeting**: The Next Fall USABA board meeting will be a face to face meeting to be held in Colorado Springs, CO, November 16-17.
9. **Closing:** Motion to close the meeting was made by Foster and seconded by Zorn-Hudson. There being no objections, the meeting was adjourned at 7:45pm EST.