U.S. Association of Blind Athletes Board Meeting  
May 5, 2007  
8:00-10:00am MDT  
Tele-conference Call  
Minutes

I. **Call to order** at 8:05 a.m. MDT

II. **Role call:** Present - Tom Parrigin, Tracie Foster, Oral Miller, Kevin Szott, Jerry Donley, Trischa Zorn, Walter Dean, Lou Moneymaker, Bill Ramsey, Jeannie Derber, Dan Parisi, Jim Mastro, Dan Kelly  
Staff - Mark Lucas, Ryan Ortiz and John Potts  
Absent – Beth Scott and Tom Culliton

III. **Introduction of the new board members** Jim Mastro and Dan Kelly. USABA Board Members reviewed the minutes from the December 2006 board meeting. Moneymaker made motion to approve minutes. Dean seconded the motion. Motion passed.

IV. **Executive Director Welcome, Comments and Review of the Agenda-Lucas**

A. Lucas informed the Board that on April 28, USABA Director of Sports Development John Potts, Trischa Zorn, and Tim Cobb, a PE Teacher from the Missouri School for the Blind who is the new USABA Track and Field Coordinator and himself attended the North Central State School Swim Championships in Columbus, Ohio. Zorn did an outstanding job of promoting USABA, Paralympic swimming and setting goals to all young athletes in attendance. Lucas, Potts, Cobb and Zorn met with all the coaches and their top swimmers to promote the upcoming IBSA World Youth and Student Games (WYSG’s) and the 07 Paralympic Nationals in Baltimore in December. USABA recruited approximately 6-10 swimmers from this meet to attend our WYSG’s. USABA also recruited a potential coach from this meet to oversee our swim program. His name is Jim Peterfish who coaches the Westerville (Ohio) Aquatics Club and has coached at the Ohio School for the Blind for 25 years.

B. Lucas also informed the Board that USABA continues to be in good standing with the United States Olympic Committee and the U.S. Paralympics. USABA works with US Paralympics on Elite athletes in the sports of Judo and Goalball.

C. Lucas further informed the Board that USABA’s outreach funding from US Paralympics was not as high as the $60,000 projected dollars within the approved 07 budget. In March 2007, U.S. Paralympics approved $12,500 for outreach dollars.

D. In 2007, US Paralympics has agreed to extend dollars to USABA for the following:  
   Goalball (Women) $50,000 ($25,000 VIK and $25,000 Cash)  
   (Men) $50,000 ($25,000 VIK and $25,000 Cash)  
   Judo $32,000  
   Outreach $12,500
E. Lucas updated the Board on USABA hosting the 2007 IBSA World Youth and Student Games to be held in Colorado Springs, Colorado July 11-16, 2007. Approximately 40 athletes from the USABA are projected to participate.

E. USABA Director of Sports Development John Potts, who started his position January 1, 2007, is working on specific strategies to identify athletes and get them into the pipeline. One example, Potts put together packets of marketing materials and mailed to all the state schools which explains what USABA is and what USABA can provide individuals with regards to sport opportunities for athletes with visual impairments. Potts is also contacting state schools and building relationships with their key personnel in order to identify potential athletes.

V. Finance report- Jerry Donley
On May 2, Donely, Lucas, Ortiz and Ken Waugh form Waugh and Associates auditing firm met at the USABA offices to discuss the status 2006 audit and the recommendations from the auditor. The full board was emailed the 2006 final financial report prepared by Waugh and Associates along with the full recommendations.

Donely provided the board and overview of this meeting. One item the Auditor recommended was for USABA to consider developing an Audit committee. It also was suggested that the Treasurer send the Board the Financial report and recommendations 30 days before the board meeting so each member have ample time to review the reports prior to the meeting. Lucas stated that since the auditor has many clients in this time period and because of the timing of our spring board meeting this may be a challenge however every effort will be made to accommodate the board on this request.

VI. President’s report- Kevin Szott
Szott reviewed with the Board the December meeting which focused on the Strategic plan. Kimberly Sherwood of the Third Sector Group also provided the board an update on Strategic Plan which as well including as an update on the Vision Framework. The full board spent approximately 45 minutes discussing this Vision Framework including the Vision, Core Purpose and envisioned future.

Dan Kelly suggested that perhaps USABA works everyday toward achieving our BHAG which states: “to build an organization that is known as the nation’s resource for providing sports opportunities for people who are blind and visually impaired”. Additional discussions regarding the Vision Framework including potential obstacles for achieving or BHAG took place.

Szott asked the Board to for a motion for the assigned Focus group to be empowered to move forward on continuing to work on creating a draft of the strategic plan to present to the full board at a later date. Ramsey made a motion to approve the assigned Focus Group to move forward drafting the strategic plan and to present it to the full board upon its completion. Moneymaker seconded the motion. Motion passed.

Mastro made motion for the Focus Group to move forward on the “word smithing” of the plan. Parisi seconded the motion. Motion passed.
VII. **Next board meeting:**
Ortiz informed the Board that the Second Annual fundraising Breakfast would be November 30, 2007 in Colorado Springs, CO. Marla Runyan will be the keynote speaker and will be donating her services for the event. The full board face to face meeting is scheduled to take place December 1 in Colorado Springs.

VIII. **Adjourn**
Moneymaker made a motion to close the meeting. Parrigin seconded the motion. Motion passed to adjourn meeting at 9:52am MDT.